

Memorandum of Understanding
Infant/Toddler Mini-Grant

Utilization of Infant/Toddler Mini-Grant for Individual Infant/Toddler Certificate

To further encourage professional development, the center and participating employee agree to the following:

- ◆ The participating employee will complete the 20 hours Entry Level Series portion of the Infant/Toddler Certificate Program
- ◆ The participating employee will receive a Infant/Toddler Mini-grant Application and W-9 form from the Regional Infant/Toddler Specialist when the 20 hours of Entry Level Series classes are completed
- ◆ The center director will complete the Infant/Toddler Mini-grant Application and W-9 form and send back to the Regional Infant/Toddler Specialist at the following address:
Misty Barber, Infant/Toddler Specialist
Child Services
1115 W. 41st Street
Sioux Falls, SD 57105
- ◆ The \$200.00 mini-grant will be utilized to pay for the cost associated with the Infant/Toddler Certificate

Please sign to indicate you agree to abide by the terms of this agreement.

Center director: _____

Date: _____

Participating employee: _____

Date: _____